

**Pointe Coupee Parish Library
Board of Control
June 11, 2025**

Call to Order

Grace Hebert, Library Board Vice-President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:40pm.

Roll Call

Present: Mrs. Philomena Fontenot, Mrs. Grace Hebert, and Mrs. MaryHelen McCoy

Absent: Miss Wylene Hurst and Mrs. Kate Roy

Approval of Agenda

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. McCoy and seconded by Mrs. Fontenot to accept the minutes of the April 9, 2025 business meeting as presented. Motion carried.

Public Comment

No public comments.

Audit Report

Aloysia Ducote, CPA with Ducote & Co presented the Pointe Coupee Parish Library 2024 Annual Financial Report. After a careful review of the presented documents, Mrs. Ducote stated there were no issues to report. It was an unqualified audit. Ducote noted the conservative budgeting of Library Administration. With no significant findings, the report was considered exemplary for a government entity during such trying times.

It was moved by Mrs. Fontenot and seconded by Mrs. McCoy to accept the 2024 Pointe Coupee Parish Library Audit Report as presented. Motion carried.

Librarian's Report

Library Director Melissa Hymel presented a review of the current 2025 financial statement.

RESOLUTION:

Be it resolved, the original 800 square foot Innis Library Building located at 4306 Nichols Avenue, Innis, LA 70747 is declared surplus.

Be it further resolved, the original 800 square foot Innis Library Building located at 4306 Nichols Avenue, Innis, LA 70747 shall be sold via a Cooperative Services Agreement with the Pointe Coupee Parish Sheriff at an agreed upon cost of \$35,000.00. This fee will include all legal costs, filings and survey to become the responsibility of the Pointe Coupee Parish Sheriff. Any prior restrictions imposed upon the aforesaid property shall become null and void once this sale is complete.

YEA: Fontenot, Hebert and McCoy

NAY: none

ABSENT: Hurst and Roy

Resolution adopted.

Life Share Blood Services conducted a blood drive in New Roads on May 15 along with the Pointe Coupee Parish Sheriff's Drug Take Back day. Both events were extremely successful and will be repeated in the upcoming months.

NARCAN training by Trudy Wickham with the Louisiana Department of Health was held for all members of the staff. An agreement with Arbor Health has approved allowing the Innis, Livonia and New Roads sites to distribute Narcan in Arbor Health outside dispensary boxes.

The Summer Reading Program is underway. Calendars have been distributed throughout the parish and on all levels of mass media. We are also distributing weekly children's food boxes at our Morganza and Innis sites in conjunction with project SUN Meals and the United States Department of Agriculture.

On June 24, the State Library of Louisiana will conduct an onsite visit of the Pointe Coupee Parish Library. The retiring Associate State Librarian Michael Golrick will be accompanied by two of the recently hired State Library Consultants. They will tour both the main library and the branch libraries on this site visit.

President's Comments

Mrs. MaryHelen McCoy submitted her letter of resignation. Mrs. McCoy will be moving to Texas to join her family. The Board individually expressed their fond wishes for Mrs. McCoy on this move and thanked her for her service to our Library system since 2011. She will be missed.

New Business

Search Committee chair Philomena Fontenot presented an update on the Library Director search.

It was moved by Mrs. Fontenot and seconded by Mrs. McCoy to move the Library Board meeting scheduled for August 13, 2025 to August 27, 2025 allowing the Library Board members the opportunity to meet and interview the selected candidates. Motion carried.

It was moved by Mrs. Fontenot and seconded by Mrs. McCoy to allow Mrs. Hymel the opportunity to utilize her remaining leave between July 1 and December 31, 2025. Mrs. Hymel will also be allowed to maintain her duties by working on selected dates throughout this time-frame in order to provide a continuous flow of operations and train her replacement on the duties of the position. Motion carried.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Fontenot and seconded by Mrs. McCoy to adjourn. Motion carried. The Vice-President adjourned the meeting at 6:45pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, August 27, 2025.

Melissa Hymel, Secretary
August 27, 2025