

**Pointe Coupee Parish Library  
Board of Control  
April 9, 2025**

**Call to Order**

Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:36pm.

**Roll Call**

Present: Mrs. Philomena Fontenot, Mrs. Grace Hebert, Ms. Wylene Hurst, Mrs. MaryHelen McCoy and Mrs. Kate Roy.

Absent: None

**Approval of Agenda**

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the agenda as presented. Motion carried.

**Approval of Minutes**

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to accept the minutes of the November 13, 2024 Budget Hearing. Motion carried.

It was moved by Mrs. Hebert and seconded by Mrs. McCoy to accept the minutes of the General Business Meeting of November 13, 2024 as presented. Motion carried.

**Public Comment**

No public comments.

**Librarian's Report**

Library Director Melissa Hymel presented a review of the current 2025 financial statement.

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to accept the Financial Report as presented. Motion carried.

The 2024 Annual Audit has begun with Ducote & Co. They should have the final report ready for the June meeting.

State Library Staff Development Day was held on February 11, 2025 at the East Baton Rouge Library. All staff members were able to attend this annual workshop.

The new Children's Library Card Applications are currently in use. A copy of the new format was presented. Adult forms of identification are necessary to acquire a child's library card.

The Morganza Branch library has a new branch manager. If in the event the location continues to be under-utilized, an evaluation of this site's relevance will be addressed at the Library Board's October meeting.

**Executive Session – Discussion of Library Employee**

It was moved by Mrs. Hebert and seconded by Mrs. McCoy to enter into Executive Session to discuss a personnel issue. Motion carried.

It was moved by Mrs. Roy and seconded by Ms. McCoy to exit executive session. Motion carried.

It was moved by Mrs. Fontenot and seconded by Mrs. Hebert that a contract will be authorized to hire Bradbury Miller Associates. Motion carried.

### **Adjourn**

Being no further business to come before the Library Board, it was moved by Mrs. Roy and seconded by Ms. Fontenot to adjourn. Motion carried. The President adjourned the meeting at 6:15pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, June 11, 2025.

---

Melissa Hymel, Secretary  
June 11, 2025