

**Pointe Coupee Parish Library
Board of Control
Budget Hearing
November 13, 2024**

Library Board President Wylene Hurst called the Pointe Coupee Parish Library Board of Control Special Budget Hearing to order at 5:00pm.

Members present included: Mrs. Philomena Fontenot, Mrs. Grace Hebert, Mrs. Mary Helen McCoy, Mrs. Kate Roy and Miss Wylene Hurst.

Members absent included: none

It was moved by Mrs. Fontenot and seconded by Mrs. Hebert to accept the agenda as presented. Motion carried.

Miss Hurst opened the floor to discussion of the proposed 2024 General Operating Budget Revisions. Anticipated areas of increased expense involve insurance items for personnel, utilities, liability, building insurance, and electronic database subscriptions. Also discussed was the recent loss to the library of the barge company incomes.

The 2025 General Operating Budget was discussed taking into consideration expenses related to reduction in monies due to the items mentioned above.

It was moved by Mrs. Fontenot and seconded by Mrs. Roy to close the 2025 General Budget Hearing and 2024 General Operating Budget Amendments Hearing. Motion carried.

The Special Budget Hearing of the Pointe Coupee Parish Library Board of Control was closed at 5:29pm.

Melissa Hymel

Melissa K. Hymel, Secretary
February 12, 2025

**Pointe Coupee Parish Library
Board of Control
General Business Meeting
November 13, 2024**

Call to Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:32pm.

Roll Call

Members present included: Mrs. Philomena Fontenot, Mrs. Grace Hebert, Mrs. Mary Helen McCoy, Mrs. Kate Roy and Miss Wylene Hurst.

Members absent included: none

Public Comments

None.

Approval of Agenda

The following item was added to the agenda: *VI. J. Policy, Procedures and Posting Manual*.
It was moved by Mrs. Roy and seconded by Mrs. McCoy to accept the agenda as amended. Motion carried.

Approval of Minutes

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the minutes of August 14, 2024 as presented. Motion carried.

2024 Revised Budget

It was moved by Mrs. Roy and seconded by Mrs. McCoy to accept the revisions to the 2024 General Operating Budget as presented. Motion carried.

2025 General Operating Budget

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to approve the Pointe Coupee Parish Library 2025 General Operating Budget as presented. Motion carried.

Librarian's Report

Mrs. Hymel, Library Director, reported on the following items:

A current Financial Report was presented for Library Board review. The Parish Council recently accepted the new 5.08 millage rate for the Library. This rate is expected to result in the same amount of revenues as in past years.

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to accept the 2025 Library Closures as presented. Motion carried.

It was moved by Mrs. Fontenot and seconded by Mrs. Roy to accept the 2025 Library Board Schedule as presented. Motion carried.

All Library Board members were reminded to complete their Sexual Harassment Training prior to the end of the year.

Mrs. Roy conducted the Library Board Ethics training.

Mrs. Hymel discussed the nearing completion of the Innis Story Walk. It is a project with the LSU Cooperative Extension service spearheaded by Breanna Staab, Extension Assistant Nutrition Agent.

It was moved by Mrs. Hebert and seconded by Mrs. Roy to accept the *Pointe Coupee Parish Library Policy, Procedures and Posting Manual*. Motion carried.

Adjourn

There being no further business to come before the Library Board, it was moved by Mrs. Hebert and seconded by Mrs. Roy to adjourn. Motion carried. The President adjourned the meeting at 6:04pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control is scheduled for Wednesday, February 12, 2025.

Melissa Hymel

Melissa K. Hymel, Secretary
February 12, 2025