

**Pointe Coupee Parish Library
Board of Control
Budget Hearing
November 11, 2020**

Library Board President Wylene Hurst called the Pointe Coupee Parish Library Board of Control Special Budget Hearing to order at 5:00pm.

Members present included: Ms. Lucy Boley, Mrs. Philomena Fontenot, Mrs. Grace Hebert, and Miss Wylene Hurst.

Members absent included: Mrs. Mary Helen McCoy, Mrs. Kate Roy and Mrs. Gayle Dixon

Miss Hurst opened the floor to discussion of the proposed 2020 General Operating Budget Revisions. Mr. John Disotell with Major, Morrison and David presented the proposed amendments to the 2020 General Operating Budget. Anticipated areas of increased expense involved insurance items for personnel, utilities, liability, building insurance, database subscriptions, and Livonia Building Project.

Discussion of the 2021 General Operating Budget were discussed taking into consideration the future opening of the Livonia Branch with anticipated expenses related to said opening.

It was moved by Mrs. Hebert and seconded by Ms. Boley to close the 2021 General Budget Hearing and 2020 General Operating Budget Amendments Hearing. Motion carried.

The Special Budget Hearing of the Pointe Coupee Parish Library Board of Control was closed at 5:15pm.

Melissa K. Hymel, Secretary
February 10, 2021

**Pointe Coupee Parish Library
Board of Control
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Call To Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:38pm.

Roll Call

Members present included: Ms. Lucy Boley, Mrs. Philomena Fontenot, Mrs. Grace Hebert, and Miss Wylene Hurst.

Members absent included: Mrs. Mary Helen McCoy, Mrs. Kate Roy and Mrs. Gayle Dixon.

Public Comments

None.

Approval of Agenda

It was moved by Mrs. Fontenot and seconded by Ms. Boley to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Hebert and seconded by Ms. Fontenot to accept the minutes of October 14, 2020 as presented. Motion carried.

2020 Revised Budget

It was moved by Ms. Boley and seconded by Ms. Fontenot to accept the revisions to the 2020 General Operating Budget as presented. Motion carried.

2021 General Operating Budget

It was moved by Mrs. Hebert and seconded by Ms. Boley to approve the Pointe Coupee Parish Library 2021 General Operating Budget as presented. Motion carried.

It was moved by Ms. Fontenot and seconded by Ms. Boley to transfer \$500,000 from the General Fund into the Capital Project Fund for use of the Livonia project. Motion carried.

Librarian's Report

Mrs. Hymel, Library Director, reported on the following items:

A current Financial Report was presented for Library Board review.

Mrs. Hymel reminded Board Trustees of the expiring terms at the end of this year.

Mrs. Hymel was able to attend the Fall Administrative Librarian's Conference which was held virtually this year due to COVID restrictions.

It was announced that Mrs. Hymel will be working with State Librarian Rebecca Hamilton to formulate best practices guidelines and policies that can be utilized as a model for other public library systems.

The Livonia Substantial Completion walk through and Fire Marshall inspection is scheduled for Monday November 16, 2020.

Adjourn

There being no further business to come before the Library Board, it was moved by Mrs. Hebert and seconded by Ms. Boley to adjourn. Motion carried. The President adjourned the meeting at 6:00pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control is scheduled for Wednesday, February 10, 2021.

Melissa Hymel, Secretary
February 10, 2021