

**Pointe Coupee Parish Library
Board of Control
General Business Meeting
May 9, 2012**

Call To Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:36pm.

Roll Call

Present: Miss Wylene Hurst, Mrs. Mary Helen McCoy, Mrs. Philomena Fontenot, Mrs. Lucy Boley Thompson and Mrs. Gayle Dixon.

Absent: Mrs. Grace Hebert, Mrs. Lauren Meadows and Police Juror Russell Young.

Approval of Agenda

It was moved by Mrs. Thompson and seconded by Mrs. McCoy to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Fontenot and seconded by Mrs. Dixon to accept the minutes of March 14, 2012 as presented. Motion carried.

Librarian's Report

Library Director Melissa Hymel presented a review of the current 2012 financial statement. Auditor John Morrison with Major, Morrison and David began the 2011 Audit of Finances. Also included in the financial report was a summary of the Innis Project expenses to date.

The 2012 Summer Reading Program is scheduled to begin June 1. A calendar of upcoming programs was presented. As an addition to this year's program, an adult title has also been selected. Willa Cather's book *Death Comes for the Archbishop* will be available at all library locations this summer as a community read.

A report of the State Library's fiscal concerns was discussed. State Library budget constraints are hindering the hosting of the annual Administrative Librarians' Conference.

All employee leave reports are current and have been submitted to the auditor for final review. Mrs. Hymel has completed the advertising process for two vacant positions. The next phase will include interviews of qualified applicants.

Mrs. Hymel reported on facilities and recent staff training. Louisiana Generating NRG Global Giving Day is scheduled for Friday, May 11. NRG has offered to provide CPR Life Safety classes for all library employees. This is a rather large donation of both resources and time on the part of NRG. A letter of thanks will be sent to the NRG administration for this very generous donation.

In addition to the CPR program, NRG has also generously donated \$2,000 to the Pointe Coupee Parish Library. These funds will be used to purchase new children's computers for the Innis branch.

Old Business

The Innis Construction project is underway and still on schedule. Architect Glenn Morgan is in critical condition in the Pointe Coupee Hospital's Hospice facility. Arrangements are proceeding to have another architect complete Mr. Morgan's responsibilities with regard to the Innis Project. The Library Board again commended Mr. Morgan's dedication to the Public Library System and his professionalism to the project at hand.

As mandated by state law, all members of the Library Board of Control and staff must complete Louisiana Board of Ethics certifications. Those board members unable to attend the program hosted by the Police Jury must take the online course as soon as possible.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. McCoy and seconded by Mrs. Dixon to adjourn. Motion carried. The President adjourned the meeting at 6:35pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, July 11, 2012.

Melissa Hymel, Secretary
July 11, 2012