

**Pointe Coupee Parish Library
Board of Control
March 13, 2013**

Call To Order

Mrs. Grace Hebert, Library Board Vice-President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:48pm.

Roll Call

Present: Mrs. Philomena Fontenot, Mrs. Grace Hebert, Mrs. MaryHelen McCoy, Mrs. Lauren Meadows, and Mrs. Lucy Boley Thompson.

Absent: Mrs. Gayle Dixon, Miss Wylene Hurst and Police Juror Russell Young.

Approval of Agenda

It was moved by Mrs. McCoy and seconded by Mrs. Thompson to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. McCoy and seconded by Mrs. Hebert to accept the minutes of January 9, 2013 as presented. Motion carried.

Librarian's Report

Library Director Melissa Hymel presented a review of the 2013 current financial statement.

The annual audit has begun. Major, Morrison and David, CPA firm has begun the audit of the 2012 financial materials.

Mandatory Ethics Training will be conducted on April 16, 2013 at the Scott Civic Center. Those unable to attend this training must complete the online course work. The library will require a copy of their certificates of completion for future audit files.

There will be a tax assessment workshop in West Baton Rouge this year. Mrs. Hymel provided information on the governor's proposed elimination of the Inventory tax. If passed, the library could possibly lose \$46,000 in revenue.

The Louisiana Library Association held its annual conference in Baton Rouge March 6-8, 2013. Members of the staff and branch managers were able to attend. A great deal of the workshops pertained to e-books and electronic databases.

Old Business

The Innis Branch Library Emergency Communications Center officially opened January 18, 2013. The final cost of the building, including furniture and equipment, was \$1,962,972.04. The State Capital Outlay totaled \$1,926,000.00 resulting in a cost to the library of \$36,972.04.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Thompson and seconded by Mrs. Fontenot to adjourn. Motion carried. The Vice-President adjourned the meeting at 6:08 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, September 10, 2013.

Melissa Hymel, Secretary
September 10, 2013