

**Pointe Coupee Parish Library
Board of Control
February 11, 2015**

Call to Order

Mrs. Grace Hebert, Library Board Vice President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:30pm.

Roll Call

Present: Mr. Don Ewing, Mrs. Grace Hebert, Mrs. Lucy Boley Thompson and Mrs. Mary Helen McCoy. Miss Wylene Hurst arrived a few minutes later.

Absent: Mrs. Philomena Fontenot and Mrs. Gayle Dixon.

Approval of Agenda

It was moved by Mrs. McCoy and seconded by Mrs. Boley to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Boley and seconded by Mrs. McCoy to accept the minutes of the Budget Hearing held November 12, 2014 as presented. Motion carried.

It was moved by Mrs. McCoy and seconded by Mrs. Boley to accept the minutes of the general Board Meeting of November 12, 2014 as presented. Motion carried.

Librarian's Report

Library Director Melissa Hymel presented a review of the 2014 financial statement. Due to many mid-year budget cuts, the overall budget was within its parameters. Any extra revenue will be earmarked for new Livonia construction.

The Legislative Act 706 was discussed and will become a part of the regular annual audit. With the recent resignation of the library's bookkeeper, Mrs. Hymel has employed the contractual services of CPA Kathleen Beard to perform bookkeeping functions.

It was moved by Mrs. Hebert and seconded by Mrs. McCoy to grant Mrs. Hymel the authority to obtain a credit card through Guaranty Bank to pay for library expenses. The credit card policy as previously approved will be utilized for any transactions on this card. Motion carried.

The 2014 Employee Attendance Report was presented and will be forwarded to the auditor.

The Police Jury voted to renew the term of Library Trustees Grace Hebert and Philomena Fontenot for an additional 5 year period. Don Ewing was appointed to fill the unexpired term of Lauren Meadows.

State Library of Louisiana Staff Day was held Tuesday, February 4, 2015. The library closed all facilities to allow staff participation in this training program.

The State Librarian notified every one of the severe budget cuts anticipated over the next 18 months. Many cuts will directly affect our library programming and services.

Executive Session

It was moved by Mrs. Hebert and seconded by Mrs. Boley to enter into Executive Session to discuss Legal Issue 46332B. Motion carried.

It was moved by Mrs. Boley and Mrs. McCoy to exit Executive Session. Motion carried.

Adjourn

Being no further business to come before the Library Board, it was moved by Mr. Ewing and seconded by Mrs. McCoy to adjourn. Motion carried. The President adjourned the meeting at 6:38 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, May 13, 2015.

Melissa Hymel, Secretary
May 13, 2015