

**Pointe Coupee Parish Library
Board of Control
August 10, 2016**

Call To Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:32pm.

Roll Call

Present: Ms. Lucy Boley, Mrs. Gayle Dixon, Mr. Don Ewing, Mrs. Philomena Fontenot, Miss Wylene Hurst, Mrs. Mary Helen McCoy.

Absent: Mrs. Grace Hebert

Approval of Agenda

It was moved by Mrs. Fontenot and seconded by Mrs. Dixon to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Fontenot and seconded by Mrs. Dixon to accept the minutes of the May 11, 2016 meeting as presented. Motion carried.

Audit Report

Mr. John Disotell with Major, Morrison, David CPA presented the 2015 Fiscal Year Audit of the Pointe Coupee Parish Library. Mr. Disotell made note of increased revenue, increased expenses due to insurance and utilities, and changes in bookkeeping practices. He stated the library system was doing a good job providing community services while managing to invest its monies for the future Livonia building project. With the anticipation of future savings, investments and continued balanced budgeting practices, the library should have sufficient funds by the end of 2017 fiscal year to consider a building project in Livonia.

Mr. Disotell made note that there were NO FINDINGS and classified overall operations as an exceptional audit. He commended administration and Library Board on its efforts to maintain a well balanced budget without having to sacrifice services.

Librarian's Report

Library Director Melissa Hymel presented a review of the current 2016 financial statement. All accounts at this point are within parameters.

The Summer Reading Program was a tremendous success. The program ran June 1, 2016 through July 31, 2016. Over 540 children, 265 teens and 52 adults registered for the Summer Reading Program. And 58 programs were conducted parish wide during the Summer Reading Program.

Facilities were discussed. Another air conditioning unit in New Roads will probably require replacement during 2016. This particular unit is currently out and is located in the Small Meeting Room.

New Business

All board members were given information on the upcoming Trustee Workshop. They are scheduled to attend the September 8 workshop located at the Goodwood Library in Baton Rouge.

Assistant State Librarian Meg Placke will conduct the program on Public Library Trustee roles, rules and obligations.

The library would like to offer its sincerest thanks to NRG Energy and its employees for their continued service to our library, employees and public. Library employees are scheduled to be re-certified for Life Safety/CPR by NRG Employees sometime within the near future.

Correspondence

It was moved by Mr. Ewing and seconded by Ms. Boley to enter into Executive Session for a discussion of a pending legal issue. Motion carried.

It was moved by Mrs. McCoy and seconded by Ms. Boley to exit Executive Session. Motion carried.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Dixon and seconded by Mrs. Fontenot to adjourn. Motion carried. The President adjourned the meeting at 6:23 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, November 9, 2016.

Melissa Hymel, Secretary
November 9, 2016