

**Pointe Coupee Parish Library
Board of Control
October 13, 2021**

Call to Order

Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:37pm.

Roll Call

Present: Ms. Philomena Fontenot, Mrs. Grace Hebert, Ms. Wylene Hurst and Mrs. MaryHelen McCoy.

Absent: Mrs. Kate Roy

Approval of Agenda

It was moved by Ms. McCoy and seconded by Mrs. Fontenot to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Hebert and seconded by Ms. Fontenot to accept the minutes of April 14, 2021 as presented. Motion carried.

It was moved by Ms. Fontenot and seconded by Mrs. McCoy to accept with correction the minutes of June 11, 2021. Motion carried.

Public Comment

No public comments.

Condolences

President Hurst, on behalf of the Pointe Coupee Parish Library Board of Control, Director and Staff offered its sincerest condolences to the families of Library Board member Lucy Boley; library retired employee Odett LaCour; and Library Employee Cynthia Olinde Morgan. Their losses have deeply impacted the Library Board, Director and Staff. They will be sadly missed.

2020 Audit

Aloysia Ducote with Ducote & Company, CPA presented the 2020 Financial Statements Audit ending December 31, 2020. She stated it was an unqualified audit report. No material weaknesses were identified. No deficiencies in internal controls were identified.

It was moved by Ms. Fontenot and seconded by Mrs. McCoy to accept the 2020 Audit as presented by Ducote & Company. Motion carried.

Librarian's Report

The Grand Opening of the Livonia Branch Library was held June 11, 2021. There were over 300 citizens in attendance for this event.

It was moved by Mrs. Hebert and seconded by Ms. Fontenot to accept the Livonia Branch Library program as complete. Motion carried.

Mrs. Hymel presented a current financial report. With seven (7) barge companies leaving the parish, the library can expect a loss of revenues of approximately \$243,000. In addition, with CLECO protesting its taxes levy, part of its taxes will be placed in escrow until litigation is resolved. The CLECO litigation can possibly cost an additional \$112,000 to the library's annual finances. Due to these cuts in revenue, the library will begin measures to reduce expenditures.

It was moved by Ms. Fontenot and seconded by Mrs. McCoy to declare surplus the old Livonia branch library and return said structure to the Pointe Coupee Parish School System as is. Motion carried.

2022 Closures

It was moved by Mrs. Hebert and seconded by Ms. Fontenot to accept the 2022 Library Closures as presented and adding Juneteenth to the list of official library closures. Motion carried.

2022 Library Board Schedule

It was moved by Ms. Fontenot and seconded by Mrs. McCoy to accept the 2022 Library Board schedule as presented. Motion carried.

Executive Session

It was moved by Mrs. McCoy and seconded by Mrs. Hebert to move into Executive Session to discuss legal issues. Motion carried

It was moved by Mrs. McCoy and seconded by Mrs. Hebert to exit Executive Session. Motion carried.

President's Comments

Miss Hurst discussed the requirements for both State mandated Ethics training and Sexual Harassment Training. Certificates of Completion must be submitted prior to or at the next scheduled November Library Board of Control meeting.

Adjourn

Being no further business to come before the Library Board, it was moved by Ms. Fontenot and seconded by Mrs. Hebert to adjourn. Motion carried.

The President adjourned the meeting at 7:01 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be held Wednesday, November 10, 2021. It will be preceded at 5:00pm by the Pointe Coupee Parish Library Public Hearing for the 2021 Budget Revisions and the 2022 Budget Presentation.

Melissa Hymel, Secretary
November 10, 2021