

**Pointe Coupee Parish Library
Board of Control
February 14, 2018**

Call to Order

Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:30pm.

Roll Call

Present: Ms. Lucy Boley, Mr. Don Ewing, Ms. Philomena Fontenot, Ms. Wylene Hurst, and Mrs. MaryHelen McCoy.

Absent: Mrs. Gayle Dixon, Mrs. Grace Hebert and Mr. Anthony Hurst.

Approval of Agenda

It was moved by Mrs. Fontenot and seconded by Mr. Ewing to accept the agenda as presented. Motion carried.

Miss Hurst offered condolences to Mrs. McCoy for the recent loss of her brother, Audley Smith. She also wished Mrs. McCoy a happy birthday.

Miss Hurst congratulated Library Director Melissa Hymel on her prestigious recognition from the City of New Roads on her receiving the Mayor's Impact Award.

Approval of Minutes

It was moved by Ms. Boley and seconded by Mrs. McCoy to accept the minutes of the Budget Hearing held November 8, 2017 as presented. Motion carried.

It was moved by Ms. Fontenot and seconded by Ms. Boley to accept the minutes of the general Board Meeting of November 8, 2017 as presented. Motion carried.

Public Comment

No public comments.

Librarian's Report

Library Director Melissa Hymel presented a review of the 2017 financial statement. Due to many mid-year budget cuts, the overall budget was within its parameters. Any extra revenue will be earmarked for the Capital Project Fund.

The 2017 Employee Attendance Report was presented and will be forwarded to the auditor.

An update on the New Roads Roof and Canopy project was discussed. Terry's Roofing dates for extension due to inclement weather was under review by the architects.

It was moved by Mrs. McCoy and seconded by Ms. Fontenot to authorize Mrs. Hymel to begin the advertisement and interview process for a Human Resources individual. Motion carried.

State Library of Louisiana Staff Day will be held Tuesday, February 20, 2018. The library will close all facilities to allow staff participation in this training program.

The Louisiana Library Association conference will be held in Alexandria March 7-9, 2018.

The American Library Association annual conference will be held in New Orleans June 21-26, 2018. On behalf of the Library Board, both Ms. Boley and Ms. Fontenot will attempt to attend the weekend conference along with branch managers.

President's Comments

Miss Hurst thanked all Library Board members for their service and dedication to our library system.

Adjourn

Being no further business to come before the Library Board, it was moved by Ms. Boley and seconded by Mr. Ewing to adjourn. Motion carried. The President adjourned the meeting at 5:54 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, April 11, 2018.

Melissa Hymel, Secretary
April 11, 2018