

**Pointe Coupee Parish Library  
Board of Control  
Budget Hearing  
November 11, 2015**

Library Board President Wylene Hurst called the Pointe Coupee Parish Library Board of Control Special Budget Hearing to order at 5:15pm.

Members present included: Mr. Don Ewing, Miss Wylene Hurst, Mrs. Mary Helen McCoy, and Mrs. Gayle Dixon.

Members absent included: Ms. Lucy Boley, Mrs. Philomena Fontenot, and Mrs. Grace Hebert.

Miss Hurst opened the floor to discussion of the proposed 2016 General Operating Budget. Anticipated areas of increased expense involved insurance items for personnel, utilities, liability, building insurance, database subscriptions, and Livonia Building Project.

Discussion of the 2015 General Operating Budget Amendment were also discussed.

It was moved by Mrs. McCoy and seconded by Mr. Ewing to close the 2016 General Budget Hearing. Motion carried.

The Special Budget Hearing of the Pointe Coupee Parish Library Board of Control was closed at 5:35pm.

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Melissa K. Hymel, Secretary  
May 11, 2016

**Pointe Coupee Parish Library  
Board of Control  
November 11, 2015**

**Call To Order**

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:40pm.

**Roll Call**

Members present included: Mrs. Gayle Dixon, Mr. Don Ewing, Miss Wylene Hurst, and Mrs. Mary Helen McCoy.

Members absent included: Ms. Lucy Boley, Mrs. Philomena Fontenot, and Mrs. Grace Hebert.

**Approval of Agenda**

It was moved by Mrs. McCoy and seconded by Mrs. Dixon to accept the agenda as presented. Motion carried.

**Approval of Minutes**

It was moved by Mrs. McCoy and seconded by Ms. Hurst to accept the minutes of August 12, 2015 as presented. Motion carried.

**2015 Revised Budget**

It was moved by Mr. Ewing and seconded by Mrs. Dixon to accept the Pointe Coupee Parish Library 2015 General Operating Budget Revisions as presented. Motion Carried.

**2016 General Operating Budget**

It was moved by Mrs. McCoy and seconded by Mr. Ewing to approve the Pointe Coupee Parish Library 2016 General Operating Budget as presented. Motion carried.

**Librarian's Report**

Mrs. Hymel, Library Director, reported on the following items:

A current Financial Report was presented for Library Board review.

The 2015 Government Finance Officers Association meeting was held in Baton Rouge in October.

The 2016 Library Closures bulletin was presented based upon established policy.

Mrs. Hymel reminded Board Trustee Wylene Hurst her term would expire at the end of this year. If she so desires, she will need to write a letter to the Police Jury requesting a renewal of her position.

The 2015 Fall Administrative Librarians' Conference will be held Friday, November 13, 2015. Mrs. Hymel is registered to attend.

**2016 Board Schedule**

The 2015 Pointe Coupee Parish Library Board of Control Meeting Schedule was presented. The Library Board will meet on a quarterly basis. All meetings are to begin at 5:30pm and will be held in the small meeting room, 201 Claiborne Street, New Roads. A notice of the meeting schedule will be posted on the exterior of the main library and given to each member of the Library Board of Control.

**Executive Session**

It was moved by Mr. Ewing and seconded by Mrs. Dixon to enter into Executive Session to discuss an employee matter. Motion carried.

It was moved by Mrs. Dixon and seconded by Mr. Ewing to exit Executive Session. Motion carried. No further action was required.

**New Business**

A staff meeting will be held on December 11, 2015. All library facilities will close on this date.

**Adjourn**

There being no further business to come before the Library Board, it was moved by Mrs. McCoy and seconded by Mr. Ewing to adjourn. Motion carried. The President adjourned the meeting at 6:23pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, February 10, 2016.

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Melissa Hymel, Secretary  
May 11, 2016