

**Pointe Coupee Parish Library
Board of Control
General Business Meeting
September 12, 2012**

Call To Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:34pm.

Roll Call

Present: Miss Wylene Hurst, Mrs. Mary Helen McCoy, Mrs. Lauren Meadows, Mrs. Grace Hebert and Mrs. Gayle Dixon.

Absent: Mrs. Lucy Thompson, Mrs. Philomena Fontenot and Police Juror Russell Young.

Approval of Agenda

It was moved by Mrs. McCoy and seconded by Mrs. Hebert to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. McCoy and seconded by Mrs. Hurst to accept the minutes of May 9, 2012 as presented. Motion carried.

Audit Report

Auditor John Morrison with Major, Morrison and David presented the 2011 Audit of Finances. His finding showed the Library system continues to be on track financially due to severe budget cutbacks during 2010 and 2011. He stated once again an unqualified, excellent report for the 2011 year. Mr. Morrison commended management on a job well done.

Librarian's Report

A report of the State Library's fiscal concerns was discussed. State Library budget constraints are hindering the hosting of the annual Administrative Librarians' Conference.

As mandated by La. R.S. 14:91.2 it was moved by Mrs. Hebert and seconded by Mrs. McCoy to accept the Sex Offender Regulation/Policy as presented. Motion carried.

Anticipated budget items for the 2013 year were discussed. The final budget will depend upon the Police Jury action in regard to rolling forward the library milage to the designated 4.03 mil as originally authorized by the voters. Items of concern were increases in utilities, health insurance, retirement contributions and collection development.

The State Statistical Report is soon to be released. According to the preliminary figures, the Pointe Coupee Parish Library is still in the top five statewide for circulation and collection per capita.

The Government Finance Officers Association Meeting will be held October 2-5, 2012. Mrs. Hymel is registered to attend this meeting.

Old Business

The Innis Construction project is still on schedule and nearing completion. Since the passing of Architect Glenn Morgan, a contract has been signed with Mougeot Architecture to complete the Innis Project. Mr. David Mougeot is a native of Pointe Coupee Parish.

Mrs. Hymel announced that Mr. Glenn Morgan has left to the library a number of items in his Will. Once the Will is settled, a final report will be presented to the Library Board.

As mandated by state law, all members of the Library Board of Control and staff must complete Louisiana Board of Ethics certifications. Those board members unable to attend the program hosted by the Police Jury must take the online course as soon as possible.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Meadows and seconded by Mrs. McCoy to adjourn. Motion carried. The President adjourned the meeting at 6:35pm. The next scheduled business meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, November 14, 2012.

Melissa Hymel, Secretary
November 14, 2012