

**Pointe Coupee Parish Library  
Board of Control  
Budget Hearing  
November 8, 2017**

Library Board President Wylene Hurst called the Pointe Coupee Parish Library Board of Control Special Budget Hearing to order at 5:00pm.

Members present included: Ms. Lucy Boley, Mr. Don Ewing, Mrs. Philomena Fontenot, Mrs. Grace Hebert, Miss Wylene Hurst and Mrs. Mary Helen McCoy.

Members absent included: Mrs. Gayle Dixon and Police Juror Anthony Hurst.

Miss Hurst opened the floor to discussion of the proposed 2018 General Operating Budget. Anticipated areas of increased expense involved insurance items for personnel, utilities, liability, building insurance, database subscriptions, and Livonia Building Project.

Discussion of the 2017 General Operating Budget Amendment were also discussed.

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to close the 2018 General Budget Hearing. Motion carried.

The Special Budget Hearing of the Pointe Coupee Parish Library Board of Control was closed at 5:29pm.

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Melissa K. Hymel, Secretary  
February 14, 2018

**Pointe Coupee Parish Library  
Board of Control  
November 8, 2017**

**Call To Order**

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:30pm.

**Roll Call**

Members present included: Ms. Lucy Boley, Mr. Don Ewing, Mrs. Philomena Fontenot, Mrs. Grace Hebert, Miss Wylene Hurst and Mrs. Mary Helen McCoy.

Members absent included: Mrs. Gayle Dixon and Police Juror Anthony Hurst.

**Public Comments**

None.

**Moment of Silence**

Miss Hurst called for a moment of silent prayer in honor of recently deceased Police Jury President Melanie “Miss Mel” Bueche. The Library Board of Control, Director and staff offer our sincere condolences to Miss Mel’s family.

**Approval of Agenda**

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the agenda as presented. Motion carried.

**Approval of Minutes**

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the minutes of October 11, 2017 as presented. Motion carried.

**2017 Revised Budget**

It was moved by Ms. Boley and seconded by Mrs. McCoy to accept the amendments to the 2017 General Operating Budget as presented. Motion carried.

**2018 General Operating Budget**

It was moved by Mrs. Fontenot and seconded by Mrs. Hebert to approve the Pointe Coupee Parish Library 2018 General Operating Budget as presented. Motion carried.

**Librarian's Report**

Mrs. Hymel, Library Director, reported on the following items:

A current Financial Report was presented for Library Board review.

The 2017 Government Finance Officers Association meeting was held in Baton Rouge in October.

The 2018 Library Closures listing was presented based upon established policy.

Mrs. Hymel reminded Board Trustees of the expiring terms at the end of this year. Mr. Ewing will write a letter to the Police Jury requesting his renewal on the Library Board of Control prior to the end of December.

The 2017 Fall Administrative Librarians' Conference was held Friday, November 4, 2017. Mrs. Hymel was unable to attend due to illness.

### **2018 Board Schedule**

The 2017 Pointe Coupee Parish Library Board of Control Meeting Schedule was presented. All meetings are to begin at 5:30pm and will be held in the small meeting room, 201 Claiborne Street, New Roads. A notice of the meeting schedule will be posted on the exterior of the main library and given to each member of the Library Board of Control. Meeting dates for 2018 are: February 14, April 11, June 13, August 8, October 10 and November 14. Library Board members were reminded the November meeting includes a Budget Hearing which begins at 5:15pm.

### **Old Business**

The Pointe Coupee Parish Library Fiscal Emancipation was approved and signed by the Governor on June 14, 2017. It became Act No. 192 and was officially effective August 1, 2017.

### **Adjourn**

There being no further business to come before the Library Board, it was moved by Mr. Ewing and seconded by Mrs. McCoy to adjourn. Motion carried. The President adjourned the meeting at 5:49pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control is scheduled for Wednesday, February 14, 2018.

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Melissa Hymel, Secretary  
February 14, 2018