

**Pointe Coupee Parish Library  
Board of Control  
May 14, 2014**

**Call To Order**

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:38pm.

**Roll Call**

Present: Mrs. Philomena Fontenot, Mrs. Grace Hebert, Miss Wylene Hurst, Mrs. Mary Helen McCoy, Mrs. Lauren Meadows, and Mrs. Gayle Dixon.

Absent: Mrs. Lucy Thompson.

**Approval of Agenda**

It was moved by Mrs. Fontenot and seconded by Mrs. McCoy to accept the agenda as amended. Motion carried.

**Expression of Sympathy**

Library Board President Wylene Hurst announced to the Library Board the recent death of Louis Joseph Kraemer, the father of Library Director Melissa K. Hymel. On behalf of the Library Board of Control, an expression of sympathy was offered Mrs. Hymel.

**Approval of Minutes**

It was moved by Mrs. Hebert and seconded by Mrs. Fontenot to accept the minutes of the February 12, 2014 meeting as presented. Motion carried.

**Librarian's Report**

Library Director Melissa Hymel presented a review of the 2013 financial statement. Due to many mid-year budget cuts, the overall budget was within its parameters. Any extra revenue from the 2013 Budget will be earmarked for new Livonia construction.

The Summer Reading Program schedule of events was presented. The program will begin June 2, 2014 and will end July 25, 2014.

The Spring Administrative Librarian's Conference was held on April 25, 2014. Mrs. Hymel was unable to attend this conference due to the death and funeral of her father on this date. Her presence was excused by the State Librarian.

Mrs. Hymel has requested to overhaul the Policy and Procedures Manual in an attempt to separate Policies from Procedures. The end result will be two separate manuals with clearer methods of operation.

Facilities were discussed. Another air conditioning unit in New Roads had to be replaced. This particular unit was nearly 20 years old. There remains one more unit in New Roads with the same age of use. Monies are being earmarked for the potential replacement of this last older unit.

Also mentioned was an issue with the original main entrance from Claiborne Street at the New Roads library. This entrance often leaks water into the foyer. Mrs. Hymel will discuss the issue with possible solutions with a local contractor.

**New Business**

NRG Energy's Global Giving Day was held on Tuesday May 13, 2014. Employees from both the library and NRG planted over 30 flats of plants around the New Roads library. The plants were obtained from the Pointe Coupee Hospice spring fund raiser. The library would like to offer

its deepest thanks to NRG Energy and its employees for their assistance in beautifying the library grounds.

**Adjourn**

Being no further business to come before the Library Board, it was moved by Mrs. Hebert and seconded by Mrs. Dixon to adjourn. Motion carried. The President adjourned the meeting at 6:58 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, August 13, 2014.

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Melissa Hymel, Secretary  
August 13, 2014