

**Pointe Coupee Parish Library
Board of Control
General Business Meeting
May 11, 2011**

Call To Order

Miss Wylene Hurst, Library Board President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:36pm.

Roll Call

Present: Miss Wylene Hurst, Mrs. Mary Helen McCoy, Mrs. Lauren Meadows and Mrs. Gayle Dixon. Mrs. Grace Hebert (tardy – arrived at 5:40pm).

Absent: Mrs. Philomena Fontenot, Mrs. Lucy Boley Thompson and Police Juror Russell Young.

Approval of Agenda

It was moved by Mrs. McCoy and seconded by Mrs. Dixon to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Hebert and seconded by Mrs. McCoy to accept the minutes of February 9, 2011 as presented. Motion carried.

Librarian's Report

Library Director Melissa Hymel presented a review of the current 2011 financial statement. Auditor John Morrison with Major, Morrison and David have begun the 2010 Audit of Finances.

The 2011 Summer Reading Program is scheduled to begin June 1. An anonymous donor will provide five bicycles for a parish-wide drawing as well as an end-of program party for all Summer Reading Program participants on July 29. Calendars have been printed in-house and are available for distribution. The Summer Reading calendar of events will also be made available on the library's website and the library's Facebook page. The library will attempt to seek community volunteers to assist with the Summer Reading Program party on July 29.

Mrs. Hymel reported on facilities and recent staff training. Louisiana Generating NRG Global Giving Day is scheduled for June 1. NRG has offered to provide CPR Life Safety classes for all library employees. This is a rather large donation of both resources and time on the part of NRG. A letter of thanks will be sent to the NRG administration for this very generous donation.

The Police Jury and Governor's office have declared a state of emergency for Pointe Coupee Parish due to the rising Mississippi River. The Secretary of State's office has advised on which documents need to be stored in safe locations. The library has begun the process of meeting those mandates by storing off-site items of significant, vital need. The majority of the library's financial records are being stored at the offices of Major, Morrison and David. Electronic copies are being sent and stored off site. Original, fragile and rare collection materials have already been packed and moved off site to a secure, climate controlled location.

RESOLUTION:

It was moved by Mrs. McCoy and seconded by Mrs. Dixon that life is more important than buildings and that due to this Emergency Declaration, Library Director Melissa Hymel is granted authority to open, close and adjust people and facilities as deemed appropriate.

Old Business

The Innis Construction project is underway.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Hebert and seconded by Mrs. McCoy to adjourn. Motion carried. The President adjourned the meeting at 6:05pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, July 13, 2011.

Melissa Hymel, Secretary
July 13, 2011